

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

AUGUST 11, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, AUGUST 11, 2014, AT 9:00 A.M. IN THE AUDITORIUM OF THE SANTA FE BUILDING, LOCATED AT 900 S. POLK, 11TH FLOOR, ROOM 1119, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the July 28, 2014, Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of Vouchers processed by the County Auditor's office for the period of July 24, 2014, through August 6, 2014. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **GROUP INSURANCE FUNDING:** To consider and act upon a recommendation to set Group Insurance Funding Levels for FY14-15 to include authority of County Judge to sign necessary documents. [Insurance Advisory Committee]
5. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland]
6. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
7. **SHERIFF'S AND CONSTABLE'S FEES:** To consider and act upon approving the Sheriff's and Constable's Civil Process fees for 2015 (no increase). [Thomas, Smith]
8. **SAVNS MAINTENANCE GRANT CONTRACT:** To consider and act upon the approval of the Statewide Automated Victim Notification Service grant contract with the Office of the Attorney General of Texas and to authorize Judge Ware to sign the Service Agreement Renewal Notice and the Maintenance Contract. [Hood]

- 9. LOCAL OPTION LIQUOR ELECTION-JUSTICE OF THE PEACE PRECINCT 3:**
- a.** To review the petitions submitted in support of a request for the legalization of beer and wine sales for off-premise consumption in Justice of the Peace Precinct 3 and accept the petitions if valid.
 - b.** If the petitions are accepted, to order the proposition to be placed on the November 4, 2014 ballot for voters in Precinct 3, and take other action as necessary.
[Huntley, Kemp]
- 10. ELECTIONS:** To appoint precinct judges and alternate judges for a two-year term beginning September 1, 2014, and ending August 31, 2016. §32.002. [Huntley]
- 11. ELECTIONS – EARLY VOTING:** To approve the Order Appointing Election Judges and Alternate Judges, Establishing Hours of Operation for Early Voting Polling Places, and Establishing the Maximum Number of Clerks for the Nov. 4, 2014 General Election. §85.009. [Huntley]
- 12. ELECTIONS – EARLY VOTING BALLOT BOARD AND SIGNATURE VERIFICATION COMMITTEE, CENTRAL COUNTING STATION:** To approve the Order appointing EVBB Judge, Signature Verification Committee Judge and establishing the maximum number of clerks for the November 4, 2014 General Election. Recognizing election officials assigned to Central Counting Station for November 4, 2014. §87.002, §87.027, §127.001- 127.005. [Huntley]
- 13. ELECTIONS – MOBILE EARLY VOTING:** To approve the Order Authorizing Mobile Early Voting at Park Central, Bivins Village, Craig Methodist Retirement Community and Canyons Retirement Community, and Establishing Hours for the November 4, 2014 General Election. §85.061 and §85.064. [Huntley]
- 14. ELEVATOR MAINTENANCE CONTRACT:** To consider and act upon approving an amendment to the elevator maintenance contracts with ThyssenKrupp Elevator and to rescind the cancellation letter issued May 28, 2014. [Harder, Head]
- 15. EQUIPMENT PURCHASE:** To consider and act upon purchasing a speed radar trailer from Decatur Electronics in the amount of \$6,325.00. To be purchased from JAG Grant funds.
[Harder, Johnson]
- 16. EQUIPMENT REPAIR:** To consider and act upon approving the repair of Constable #1 vehicle in the amount of \$1,800.00. Funds to be used from equipment repair and replace. [Harder, Wertz]
- 17. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
- A. ROAD AND BRIDGE:** The transfer of Eddie Esparza from Maintenance Technician to Sign Shop Tech, effective August 16, 2014.

- B. ROAD AND BRIDGE:** The transfer of Mark Schumann from Sign Shop Tech to Maintenance Tech, effective August 16, 2014.
- C. ROAD AND BRIDGE:** The salary increase for Juan Cisneros, Equipment Operator, effective August 16, 2014.
18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
19. **EXECUTIVE SESSION – REAL PROPERTY – 6TH STREET PROPERTY:**
- a. To hold an executive session to deliberate the purchase, exchange, or value of the 6th Street property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to §551.072, Texas Government Code.
 - b. To take any action appropriate after the executive session. [Kemp]
20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
22. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
23. **COUNTY BUDGET – FY2015 - WORKSHOP:** To receive and discuss the proposed budget for Fiscal Year 2014-2015, and to receive comments and explanations from elected officials and department heads regarding their budget requests.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: COUNTY JUDGE, COUNTY CLERK, COUNTY AUDITOR OR COUNTY PURCHASING AGENT.

**ARTHUR WARE
POTTER COUNTY JUDGE**